

Making Property Tax Payments Online with North Peace Savings & Credit Union

Arrangements have been made for the online payment of municipal property taxes. The following instructions explain how to set up a payee account through the North Peace Savings & Credit Union:

- Go to www.northpeacesavings.com
- Click the button for "Online Banking."
- After logging in with your member number and your access code, a new screen will be displayed providing several options. Choose "Payments."
- If you already have some payee accounts, they will be displayed in a table. Just above this table (left side) are the words "Add a New Bill Payee." Left-click on this.
- The next screen to appear is a list of payee groups. Choose "Browse by Property Tax."
- Another screen is displayed that lists local governments in alphabetical order. Scroll down to "Hudson's Hope, District – Property Tax."
- Once you have left-clicked, a new screen will appear and you are expected to enter your account number in the box. To find your account number, look in the upper left hand corner of your property tax notice. You may also contact the municipal office (783-9901) and ask the staff for your property tax number.
- Once that number has been entered in the box, left-click on "Submit" and you will be shown a confirmation message.
- Anytime that you make an online payment, in addition to entering the amount to be paid, you can select a date for the money to be withdrawn from your account.

Home Owner Grant

Although you can pay property taxes online, residential property owners must still complete a Home Owner Grant application and mail or otherwise delivered the completed form to the municipal office **before the tax payment deadline** in order to be fully credited with this Provincial grant.

Regular grant: \$570

Grant for seniors or if disabled: \$845

The grant application form is on the reverse side of the tear off portion of the form.