

**DISTRICT OF HUDSON'S HOPE**  
**MINUTES OF THE REGUAL MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**Monday, November 7, 2011 AT 7:00 P.M.**

Present: **Council:** Mayor; Karen Anderson (Chair)  
  
Councillor; Gwen Johansson  
Councillor; Darryl Johnson  
Councillor; Clayton Stacey  
Councillor; Doug Summer  
Councillor; Terry Webster

**Staff:** CAO; John Locher  
Director of Public Works; Mike Carter  
Deputy Clerk/Minute Taker; Tracey Rutherford

**Other:** 1 in gallery

**CALL TO ORDER**

The meeting was called to order at 7:00 pm with Mayor Anderson presiding.

**ADOPTION OF AGENDA**

M/S Councillors Summer/Johnson

THAT:

387/11

"The agenda for the Council meeting of November 7, 2011 be adopted."

**CARRIED**

**ADDITIONS/DELETIONS**

None

**ADOPTION OF MINUTES**

**M1 Minutes of the Regular Council Meeting held Monday, October 24, 2011 (0550-01)**

M/S Councillors Quibell/Johansson

THAT:

388/11

"The minutes of the Regular Council meeting held Monday, October 24, 2011 be adopted."

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**B1 B2 – Mrs. Gallant Letter (6130-04)**

Council enquired if staff had sent a letter to Mrs. Gallant.

Staff advised that once the Provincial herbicide use regulations were examined the information would be included in the letter to Mrs. Gallant.

**B2 - Elaine Rhymer (0220-01)**

Council enquired if staff could send a copy of the letter addressed to the Ministry of Forestry to Mrs. Rhymer.

Staff confirmed that a copy would be sent.

**B3 C1 – Peace River Regional District (PRRD), News Release Re: PRRD Parks and Trails Improvement to Meet User Needs (6130-01)**

Councillor Johnson informed Council he attended PRRD's open house and a suggestion was made to possibly form a partnership with PRRD for a maintenance crew. PRRD would soon be contact District staff for trail information.

**B4 PE1 – Culvert Clean Out in Beryl Prairie (5225)**

Councillor Webster advised staff of due diligence regarding culvert clean out in Beryl Prairie in order to avoid legal action against the District.

Staff informed Council that culvert clean out work in Beryl Prairie was slated for next week Wednesday. And that any extra work required would have to go to 2012 budget.

**STAFF REPORTS**

**SR1 Development Variance Permit - Fredette (3090-20)**

M/S Councillors Stacey/Johnson  
THAT

389/11

"Council authorize staff to issue a Development Variance Permit that would reduce the exterior side yard setback from 3.0 meters to 1.5 meters for the following land - Lot 2 Block 2 Section 19 Township 81 Range 25 West of the 6<sup>th</sup> meridian PRDP 1679."

**CARRIED**

Council recommended staff tell Developers that works requiring Council's approval should not commence prior to Council's decision.

**SR2 Winter Road maintenance Meeting (1855-01)**

FOR INFORMATION

**SR3 Community Recreation Program (7710-01 xref,1855-01)**

M/S Councillor Johansson/Johnson  
THAT:

390/11

"District Council authorizes application to be made for funding under the Community Recreation Program in the amount of \$100,000 for the construction of a community Bikepath/Walkway."

AND THAT:

"Council commits to providing the local 20% share of the construction costs should the grant be approved."

**CARRIED**

Discussion:

- Open to suggestions
- Interest in trails in Beryl Prairie and from Thompson Subdivision to Beryl Prairie

**SR4 Purchasing Policy (0340-50)**

M/S Councillor Johansson/Stacey  
THAT:

391/11

"Council adopt the attached Purchasing Policy with noted amendments– Council Policy #34."

**CARRIED**

Council unanimously agreed that the policy was important in ensuring purchases were undertaken in a fair and transparent manner.

**SR5 Plow Truck Purchase (1280-01)**

M/S Councillors Stacey/Webster  
THAT:

392/11 "Council approve the purchase of 2012 International cab and chassis from Gear –O-Rama Supply Ltd. in Dawson Creek B.C in the amount of \$85,500.00."

**CARRIED**

Staff was able to find equipment that was within budget.

**SR6 Disposal of Surplus Equipment**

Councillors Johnson and Stacey excused themselves from the meeting at 7:40 pm, declaring conflict of interest regarding report SR6.

**(1090-01)**

393/11 M/S Councillors Johansson/Summer  
THAT:

"Council approve the sale of the 1994 GMC 1500 pickup and the 1986 John Deere Loader/Backhoe."

**CARRIED**

The equipment will be offered as per procedure in the Surplus Property Policy.

Councillors Johnson and Stacey rejoined the Regular Council meeting at 7:43 pm.

**SR7 2012 Council Meeting Schedule (0550-01)**

M/S Councillors Webster/Summer  
THAT:

394/11 "Council adopt the 2012 meeting schedule as presented."

**CARRIED**

The calendar took into consideration all statutory holidays and the UBCM Convention that is typically well attended by members of Council.

**SR8 Senior's Exercise Program (2320-01)**

M/S Councillors Johnson/Johansson  
THAT:

395/11 "Council authorize Administration to enter into a contract with Ms. Goddard to provide a seniors' exercise program as detailed in the staff report."

**CARRIED**

**SR9 Chetwynd Housing Opportunity (0220-01)**

FOR INFORMATION

**SR10 Upcoming Council Meetings (0550-01)**

M/S Councillors Stacey/Johnson  
THAT:

396/11 "Council authorize staff to cancel the regularly scheduled Council meeting for Monday, November 28, 2011."

**CARRIED**

Council agreed that because a new Council would be elected on November 19<sup>th</sup> it was not necessary to hold the regularly scheduled Council meeting with the "old" Council on November

28<sup>th</sup>. If an urgent matter arose that required addressing prior the "new" Council being sworn in on December 5, 2011 a Special Meeting could be convened.

**BYLAWS**

**(3900-20)**

**B1 & B2 Zoning Amendment Bylaw No.802, 2011  
Zoning Amendment Bylaw No.803, 2011**

M/S Councillor Johansson/Stacey

THAT:

397/11

"Council give final reading and adoption to Zoning Amendment Bylaw No. 802, 2011."

AND THAT:

398/11

"Council give final reading and adoption to Zoning Amendment Bylaw No. 803, 2011."

**CARRIED**

Council supported the rezoning to allow for the construction of a Laundromat and car wash with a residence on the second floor.

**B3 Official Community Plan Amendment Bylaw No. 804, 2011**

**(3900-02)**

M/S Stacey/Johnson

THAT:

399/11

"Council give 1<sup>st</sup> and 2<sup>nd</sup> reading to Official Community Plan Amendment Bylaw No. 804, 2011."

AND THAT

"Council authorize staff to organize a Public Hearing for Official Community Plan Amendment Bylaw No. 804, 2011 on January 9, 2012."

**CARRIED**

Councillor Webster **OPPOSED**

**Discussion**

- Staff will advertise Public Hearing as per procedure
  - Ordered maps with the proposed OCP amendments; will post them in the Post Office & District Office
- If there is a large enough change to the proposed OCP amendment then advice would be sought on the degree of change; would it require 1<sup>st</sup> and 2<sup>nd</sup> readings to be rescinded.
- Would rather do 1<sup>st</sup> reading only before Public Hearing
- Regular practice is to do 1<sup>st</sup> and 2<sup>nd</sup> reading before having a Public Hearing
- Having a Public Hearing after the holiday season would provide ample time for community members to become aware of and time to submit comments
- Can deal with residential land in OCP in 2012

**COUNCIL REPORTS**

**CR1 Aboriginal Gathering Space Event**

**(0400-70)**

Councillor Johansson advised Council that she attended the Aboriginal Gathering Space Event at the Northern Lights College in Fort St John and was glad to have attended such a good event.

**NEW BUSINESS**

**NB1 Council Computer**

**(1700-01)**

Council Johnson enquired if the purchase of laptops for Council to use at meetings was diarized for the 2012 budget.

Staff confirmed the query.

**PUBLIC ENQUIRIES**

NONE

**DIARY**

		<i>Diarized</i>	<i>Last Review/Action</i>
	<i>Conventions/Conferences/Holidays</i>		
<b>DY1</b>	<i>December 9 – PRRD in FSJ</i>		
<b>DY2</b>	<i>December 12 – Council Meeting</i>		
<b>DY3</b>	<i>December 25 – Christmas</i>		
<b>DY4</b>	<i>December 26 – Boxing Day</i>		
<b>DY5</b>	<i>January 19 – Elected Officials Workshop in FSJ</i>		
<b>DY6</b>	<i>July/August – District Office Open House</i>		
<b>DY7</b>	<i>October 2011– Coalhunter Mining Corporation</i>		
<b>DY8</b>	<i>Plan to Reduce Greenhouse Gas Emissions</i>	<i>Feb 2007</i>	
<b>DY9</b>	<i>Road Allowance for Oil &amp; Gas Activity</i>	<i>July 2009</i>	<i>To review April 2011</i>
<b>DY10</b>	<i>Identify Community Heritage Sites</i>	<i>2010</i>	<i>To review April 2011</i>
<b>DY11</b>	<i>District Highway Signs Committee</i>	<i>2010</i>	<i>March 31,2011- Submit</i>

M/S Councillors Johnson/Summer

THAT:

400/11 "This Regular Meeting of the Council recess to an In Camera meeting pursuant to the Community Charter Section 90 1 (c)." (8:15 p.m.)

**CARRIED**

The Regular Meeting reconvened. (8:50 p.m.)

**ADJOURNMENT**

Motion to adjourn, Councillor Summer

THAT:

406/11 "This Regular Meeting of the Council be adjourned." (8:52 p.m.)

**CARRIED**

Certified Correct:

\_\_\_\_\_  
Minute Taker

\_\_\_\_\_  
Chair