

**DISTRICT OF HUDSON'S HOPE
MINUTES OF THE REGULAR MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBERS
Monday, January 10, 2011 AT 7:00 P.M.**

Present: Council: Mayor Anderson, Councillors; Webster, Johnson, Johansson, Quibell and Stacey.

Staff: Charles Nash; Administrator, Alan Stebbing; Manager of Protective & Inspection Services, Mike Carter; Director of Public Works and Tracey Rutherford; Deputy Clerk.

Other: There was 1 member of the public in the gallery.

CALL TO ORDER

The meeting was called to order at 7:00 pm with Mayor Anderson presiding.

ADOPTION OF AGENDA

M/S Councillors Johnson/Stacey

001/11 "The agenda for the Council meeting of January 10, 2011 be adopted."

CARRIED

DECLARATION OF CONFLICT OF INTEREST

NONE

ADOPTION OF MINUTES

M1 Minutes of the Council Meeting held Monday, December 13, 2010 (0550-01)

M/S Councillors Webster/Quibell

002/11 "The minutes of the Council meeting held Monday, December 13, 2010 be adopted, as amended."

CARRIED

BUSINESS ARISING FROM MINUTES

BR1 SR7 – Fuel Management Program (0540-20)

Councillor Johansson enquired if the program was revenue neutral; there would be no cost to the District.

The Manager of Protective & Inspection Services confirmed the Fuel Management program would be of no cost to the District at this point and if circumstances changed he would report to Council before proceeding.

BR2 SR6 – BC Hydro Grants in Lieu Policy (0400-30)

Councillor Webster asked if the GIL formula was in review or was it set. She added Mr. Read should get the Order in Council from 2007, it had nullified the one in 1985. The CAO replied it was currently not negotiable.

DELEGATIONS AND PETITIONS

D1

RCMP, Corporal Woroshelo – Year in Review and Video presentation (7380-01)

Corporal Woroshelo thanked Council for seeing him and requested an extension on the allotted time awarded to delegations due to the length of his video presentation.

M/S Councillors Johnson/Webster

THAT:

003/11

“Council allow Corporal Woroshelo to exceed the allotted time for delegation presentations.”
CARRIED

Corporal Woroshelo provided an RCMP year in review report to Council and informed them about the budget and filing system.

A brief question and answer period followed:

Council

1. What area is the Peace Region within the RCMP organization?
2. What division is Canadian Security Intelligence Service?

Corporal Woroshelo

1. All of British Columbia is E division. The RCMP encompasses Municipal, Provincial and Federal policing. There are many of resources within the RCMP.
2. CSIS is their own body.

The video “Connected” was presented to Council, it was based on real life events. The video demonstrated how the various divisions (Forensics, Search & Rescue, Crime Scene Investigation, International Field Officers, Negotiation Teams and Emergency Response Team etc...) within the RCMP work in conjunction with each other to solve cases.

Corporal Woroshelo concluded his presentation and informed Council he would be providing them with an Annual Performance Plan next month.

STAFF REPORTS

SR1

Chief Alan Stebbing, Manager of Protective & Inspection Services – Fire Protection Boundaries (7200-01)

The Manager of Protective & Inspection Services spoke to his report regarding his recommendation to Council for an extension to the fire protection boundaries within the District.

A discussion ensued:

- Why not include another section within the proposed area?
- What is Forestry responsible for?
- Is there private land in the proposed area?

Chief Stebbing replied there were currently no roads in the area indicated by Council therefore, no access and if this area were to be included then expectations would be created. He reminded Council there was Oil & Gas in the area enquired about. He added that Forestry was responsible for Crown Land and land outside of the Municipality’s designated fire protection area. Chief Stebbing stated people could develop the area in question and that

maps were updated annually and therefore they would include any developments made in the area. He noted there was a provision that allowed the Fire Department to deal with fire for life safety issues.

M/S Councillors Quibell/Johansson

THAT:

004/11 "Council approve the extensions to the Hudson's Hope Fire & Rescue Service Protection Boundaries as indicated on the map attached to Chief Alan Stebbing's report."

CARRIED

SR2 Mike Carter, Director Public Works – Water Conservation Plan (5280-14)

The Director of Public Works spoke to his report regarding his recommendation to Council to approve the District of Hudson's Hope Water Conservation Plan.

A discussion ensued:

- Does distribution leak detection cover every pipe?
- Would keeping services and plumbing fixtures in good repair apply to private residents?
- What is the timeline for measuring water consumption with meters?
- Conservation and metering is the way to go.
- Currently have Rain Barrel Purchase Assistance for Residents policy.

Mr. Carter informed Council that it was becoming more relevant to be "Green" when applying for grants and other types of funding. The first phase of the Water Conservation Plan is to educate people with "green" information for the first couple of years, then provide incentives and finally to implement universal metering. He relayed that water main leak detection covered every pipe and at the end of the program, universal metering can audit the system regularly. He further added that good repair would be required of private residents and metering would be a good indicator for this. He concluded by adding that Council would decide the pace at which metering would come into effect and if charges would be implemented.

M/S Councillors Webster/Johansson

THAT:

005/11 "Council approve the District of Hudson's Hope Water Conservation Plan."

CARRIED

SR3 Charles Nash, CAO – 2011 Commit to Fitness Agreement (2320-01)

The CAO referred to the Commit to fit exercise program agreement presented to Council and reminded them this was an annual contract renewal and for the past few years Council had approved. He added the District receives grants for this program.

M/S Councillors Johnson/Quibell

THAT:

006/11 "Council approve the Commit to Fit Exercise Program Agreement between the District of Hudson's Hope and Greta Goddard for 2011."

CARRIED

CORRESPONDENCE

C1 Local Government Leadership Academy – Conference, February 16 -18, 2010 (0390-01)

Mayor Anderson informed Council of a Leadership Forum she felt would be of benefit to her.

M/S Councillors Stacey/Webster

THAT:

007/11 "Council approve expenses for Mayor Anderson to attend 2011 Leadership Forum in Vancouver from February 16 – 18."

CARRIED

Staff to make necessary arrangements.

**C2 Spectra Energy – Letter Re: November 8, 2010 Presentation Follow Up (6660-20)
FOR INFORMATION**

Councillor Webster informed Council Spectra Energy has made contact with her every 3 years.

Councillor Johansson inquired about their Emergency Response Plan.

The Manager of Protective and Inspection Services informed Council he hasn't seen their Emergency Response Plan and this document would not be given to the public. He further added he would contact Spectra Energy and request a copy for the Municipality.

**C3 Peace Region Municipal Association – Meeting invitation, request reply for proposed date – Tuesday, April 12, 2011 (0360-01)
FOR INFORMATION**

Council received the invitation and directed staff to contact PRMA with list of attendees.

**C4 Oil & Gas Commission - Office Relocation (0400-20)
FOR INFORMATION**

Council requested staff send a letter to OGC requesting facts regarding the office and staff relocation.

Councillor Webster stated she would report back to Council on the upcoming North Peace Economic Development Commission meeting where the issue is to be discussed.

**C5 Ministry of Environment – Policy Proposal on BC's New Water Sustainability Act (0400-20)
FOR INFORMATION**

Councillor Johansson commented on the proposed policy and informed Council that it sounded positive;

- in the end final wording would be important,
- included talk about zone areas,
- have not had a water person in the area
- there were still are some issue regarding permitting.

Mayor Anderson requested Councillor Johansson report back to Council and that Councillors bring forward their ideas for future discussion.

C6 UBCM – Letter Re: 2010 School Community Connections Grant, Round 2 (1855-03)
FOR INFORMATION

C7 Northern Health Minute Taking Workshop February 3, 2011 in FSJ (0390-01)
FOR INFORMATION

M/S Councillors Johnson/Stacey

THAT:

008/11 "Council approve expenses for staff to attend Minute Taking Workshop in Fort St. John on February 3, 2011."
CARRIED
Staff to make necessary arrangements.

C8 Dave Read – Grant in Lieu Follow Up and Site C Technical Review (0400-30)

The CAO provided an update to Council regarding Mr. Read working on behalf of the District with respect to the GIL and Site C. He added he would report to Council with details.

A discussion took place;

- Mr. Read would be an asset as he already has BCH knowledge and background and staff is currently have a full workload.
- Could be hired on an as required basis.
- No need for an RFP as Mr. Read is approximately ¾ of the way through GIL appeal and has the background knowledge to deal with the Site C technical review.
- Any Site C meetings before the next Council meeting?
- Need to know his rate and travel costs.

The CAO informed Council Site C technical meetings occur every 3 months; that Mr. Read would be required to attend meetings, investigate and report on an as required basis. He added costs for Mr. Read's services would be covered by the District's Agreement with BC Hydro which includes staff's time and travel as well.

M/S Councillors Webster/Johnson

THAT:

009/11 "Mr. Read be hired on an as required basis to assist staff with the Site C Technical Review."
CARRIED
CAO to report back to Council with a proposed agreement with Mr. Read.

NEW BUSINESS

NB1 Councillor Johansson – Highway Maintenance (0400-01)

Councillor Johansson verbally reported that her travel experiences over the holiday season left her with the view that highway maintenance between Fort St. John and Hudson's Hope was

the best in the Northern BC region. She suggested an appreciation letter be submitted to Highways and YRB expressing appreciation for a job well done. She concluded by adding that mowing of the side roads was done well.

M/S Councillors Johansson/Stacey

010/11

THAT:

"Staff to write letters to YRB and Highways to convey appreciation on highway maintenance."

NB2

CARRIED

Councillor Johansson – Peace Williston Advisory Council

(0400-30)

Councillor Johansson verbally reported to Council that at a Peace Williston Advisory Council meeting in early December concern was expressed regarding water weeds in Dinosaur Lake. They would look into it and will report back to the individual who articulated the concern. She added; Dan Doyle, Dave Cobb and Bruce Misewich were in attendance and they were requested to get involved in the next medical services meetings. Bruce Misewich, BC Hydro representative, confirmed this willingness to participate in the next medical meeting. She further added that when questioned about the Grant in Lieu she was informed that it was a government policy any questions or concerns should be addressed to the government.

NB3

Councillor Webster – Local Government Meeting

(0400-01)

Councillor Webster verbally reported that logos for different local communities were reviewed and Hudson's Hope was hard to view clearly. She suggested the District get a new logo; something larger and bolder.

NB4

Councillor Webster – Don Pettit Pictures

(0400-01)

Councillor Webster suggested to Council copies of Don Pettit's pictures be copied onto CD's for public use.

Mayor Anderson reported that staff was currently attempting to retrieve pictures off a DVD and copy them onto a CD. She added that after staff finished creating CD's they are to present to Council for review and further discussion.

The CAO informed Council staff created a photo use agreement for this purpose.

NB5

Councillor Johnson – District Logo

(110)

Councillor Johnson agreed with Councillor Webster and thought a simpler logo would be more noticeable. He suggested this item be included in 2011 budget discussions and staff investigate the cost of creating a new logo and brand image.

NB6

Councillor Johnson – Dehua

(0510-01)

Councillor Johnson verbally reported on the personal dinner meeting he had with Dehua; they informed him of their plans, after his discussion with them it appeared to him that they planned to be around for a while.

Council discussed the upcoming meeting with Dehua and the tradition of presenting gifts.

M/S Webster/Stacey

THAT:

011/11 "Staff to purchase gifts for Dehua representatives, not to exceed \$10 per item." CARRIED

NB7 Mayor Anderson – Thank you letter to Dr. Butcher (0400-80)

Mayor Anderson informed Council she wrote a letter to Dr. Butcher and sent copies to Northern Health representatives thanking them for meeting with Council on December 8th and conveyed BC Hydro's interest in assisting with the recruitment of Doctor/Nurse practitioners.

NB8 Mayor Anderson – Letter to BC Hydro Re: Employees living out of town (0400-30)

Mayor Anderson reported to Council she had written a letter to Bruce Misewich and a copy to Bruce Cobb both from BC Hydro; expressing concern regarding employees working at the local dams living in other communities and the impact it had on the community with respect to schools, sports, businesses and medical services. She added she asked upper management to immediately address the reasons for the large employee turnover.

Councillor Webster reminded Council that in the past there was discussion about meeting with BC Hydro and enquired about the results. She suggested that a meeting be set up with BC Hydro.

Councillor Quibell relayed to Council of a senior employer relations group that would possibly be open to speaking about the work they do. He added he would forward the names and contact information to the Deputy Clerk.

Staff requested to set up a meeting with BC Hydro's senior employer relations group.

PUBLIC ENQUIRIES

NONE

DIARY

Diarized

Last

Review/Action

Conventions/Conferences Holidays

DY1	<i>January 24 Council Meeting</i>		
DY2	<i>January 27 PRRD Meeting</i>		
DY3	<i>January 20 & 21 Growing the North Conference</i>		
DY4	<i>February 14 Council Meeting</i>		
DY5	<i>February 16 – 18 LGLA Leadership Forum</i>		
DY6	<i>February 28 Council Meeting</i>		
DY7	<i>April 19 – 21 2011 Rural Tourism Conference</i>		
DY8	<i>District Highway Signs Committee</i>		<i>Spring 2011</i>
DY9	<i>UMBC Motion Submission</i>		<i>Spring 2011</i>
DY10	<i>HH Historical Society – Identify Community Heritage Sites</i>		<i>Feb 2011</i>
DY11	<i>Unsightly Premises Bylaw (3900-02)</i>	<i>Nov 2004</i>	<i>Jan 2011</i>
DY12	<i>Seniors Housing</i>	<i>Feb 2007</i>	
DY13	<i>Plan to Reduce Greenhouse Gas Emissions</i>	<i>Feb 2007</i>	
DY14	<i>Peace River Regional District System (0400-05)</i>	<i>Feb 2007</i>	

DY15	<i>Community Futures- REDI-BC Funding</i>	<i>June 2009</i>
DY16	<i>Road Allowance for Oil & Gas Activity</i>	<i>July 2009</i>
DY17	<i>Electoral Process</i>	<i>Feb 2010</i>

ADJOURNMENT

Moved by Councillor Johnson

012/11 "This Regular Meeting of the Council be recessed to an In Camera meeting." (8:25p.m.)

CARRIED

The Regular council meeting reconvened at 9:04 p.m. with Mayor Anderson presiding.

NB9 New Business

Councillor Webster – Computer Services Contract (2320-01)

Councillor Quibell excused himself for Conflict of Interest at 9:04pm.

Councillor Webster suggested staff send out an RFP for Computer Services Contract with the District Office. She enquired if the new purchasing policy was available.

The CAO informed Council the policy with the priority to hire local was currently not available.

M/S Webster/Johnson

013/11 "Staff to provide an RFP to computer service providers for a Computer Services with the District Office."

CARRIED

A discussion ensued;

- Need to ensure contractor is knowledgeable and qualified, up to speed with current trends.
- Contract comes out of tax payers money, would prefer it be awarded to local person.
- RFP's should be issued when major funds are involved.
- Ask for references.


Motion Councillor Webster

014/11 "This Regular Council meeting be adjourned. (9:09 pm)

CARRIED

Certified Correct:


Clerk


Mayor